



Little Bible Buddies Child care Center Inc.

500 Midvale Rd.

Upper Darby, PA, 19082

610-734-5900

484-973-9973 (fax)

littlebiblebuddies@gmail.com

www.littlebiblebuddies.com

Position: (1) Summer Camp

Position: (2) Before and Afterschool Counselor

Position: (3) Teaching Assistant

Subject area: (none)

Beginning: June 16, 2014

Ending: August 27, 2014

Deadline: May 27, 2014

Hours: (1) Flexible, Mon-Fri

Hours: (2) 7:00-12:00, 2:00pm-6:15pm Mon-Fri

Hours: (3) Flexible, Mon-Fri

Rate: \$9.00 per hour

Job Description:

(1) SUMMER CAMP COUNSELOR (2) BEFORE/AFTER SCHOOL CARE COUNSELOR (3) TEACHING ASSISTANT:

Little Bible Buddies Child care center seeks a self-motivated, student-centered paraprofessional to join its professional learning community. The candidate should possess a positive attitude, flexibility and the ability to work collaboratively with others to provide a nurturing atmosphere throughout the program.

The successful team member's primary responsibilities will include, but are not limited to:

- Ensuring all children's individual needs are met with dignity and respect
- Supervision to ensure visual auditory awareness of children at all times to ensure their safety
- Maintain accurate student attendance
- Establish rapport with families regarding their child's day and activities
- Light cleaning duties
- Supervise student on the bus
- Create and implement activities
- Support and supervise homework
- Serve breakfast, lunch and afternoon snack/meals to students
- Communicate effectively with administrative staff and other employees
- Communicate effectively with parents daily
- Participate on trips